



Need a Tax Return Transcript?

We Offer 3 Easy Options



1

ONLINE

Go to www.irs.gov/transcript to download a copy of your tax return transcript immediately.



SCAN HERE



2

MAIL

You can use the *Get Transcript by Mail* online at www.irs.gov/transcript or complete Form 4506-T to request your tax account transcript or Form 4506T-EZ to request your tax return transcript and mail it to the IRS.

- Form 4506-T is available at www.irs.gov/form4506t.
- Form 4506T-EZ is available at www.irs.gov/form4506tez.



3

CALL 1-800-908-9946

800-908-9946 and follow the voice prompts.

Transcripts are mailed free of charge to the address we have on file for you in 5-10 days.

You can order an exact copy of a previously filed and processed tax return, including attachments and Form W-2, by completing Form 4506, *Request for Copy of Tax Return*. Mail the completed form with \$50 for each tax year requested to the address in the instructions. Form 4506 is available at www.irs.gov/form4506. Generally copies are available for the current year and the past six years. Either spouse can submit and sign Form 4506 to request copies of jointly filed tax returns. Allow 75 calendar days to receive your copies.